

<b>Position Details</b>			
<b>Position Title</b>	Regional Representative	<b>Incumbent's Name</b>	
<b>Area</b>		<b>Reports to</b>	
<b>Position Purpose (describe the primary function of the position)</b>			
<p>To expand and manage ARCSA's Goals and Core Objectives in the designated area and to actively participate in one committee:</p> <p>ARCSA's Current Core Objectives are:</p> <ul style="list-style-type: none"> <li>To promote rainwater catchment systems through meetings and seminars,</li> <li>To provide networking between people with experience in rainwater catchment systems and those who might need technical or professional assistance in developing or building such systems,</li> <li>To provide a forum for discussion of new methods, techniques, and materials pertaining to rainwater catchment systems,</li> <li>To develop informal publications to assist in the design and use of rainwater catchment systems, and</li> <li>To establish acceptable treatment methods for harvested rainwater</li> </ul>			
<b>Key Result Areas</b>	<b>Accountabilities</b>		<b>Measures</b>
GENERAL	<ul style="list-style-type: none"> <li>Attend Monthly Regional Representative Calls</li> <li>Actively Participate in a committee or subcommittee.</li> <li>Answer general enquiries in a timely manner within your designated area that cannot be answered by Head Office.</li> </ul>		<ul style="list-style-type: none"> <li>Miss no more than 2 consecutively</li> <li>Min of 1</li> <li>Answer within 72 hours</li> </ul>
MEMBERSHIP	<ul style="list-style-type: none"> <li>Manage membership within the designated area</li> <li>Manage membership enquiries in a timely manner within your designated area that cannot be answered by Head Office.</li> <li>Actively promote and increase membership</li> </ul>		<ul style="list-style-type: none"> <li>No more than 50 members</li> <li>Answer within 72 hours</li> <li>Minimum of 5 members per year</li> </ul>
MARKETING	<ul style="list-style-type: none"> <li>Present at a regional conference</li> <li>Communicate ARCSA's Current initiatives in the designated area</li> <li>Understand your designated area's RWC and report any updates or initiatives to be added to ARCSA's Information Library on the website.</li> <li>Provide a Case Study within your area to MARCOMS</li> </ul>		<ul style="list-style-type: none"> <li>Minimum 2 per year</li> <li>Minimum 1 per year</li> </ul>
EDUCATION	<ul style="list-style-type: none"> <li>Organize and help plan accreditation workshop in the designated area.</li> <li>Be able to present Workshop 100 – Basics of Rain Harvesting</li> </ul>		<ul style="list-style-type: none"> <li>Min 2 per year</li> </ul>
<b>Position Requirements</b>			
<ul style="list-style-type: none"> <li>Hold an active ARCSA Membership.</li> <li>Provide ARCSA with up- to date Resume.</li> <li>Attend the RWH 101 class</li> <li>Have a sound knowledge of Rainwater Catchment.</li> <li>Agree to the above duties.</li> </ul>			